

2018-2019 Tompkins FFA Barn Rules

I understand that I have already agreed to accept the rules and regulations included in the Katy ISD FFA 2018-2019 Livestock Show Rules & Exhibitors Handbook; and agree to follow those rules as printed. I understand the consequences involved in OTHS Barn Rules & rules outlined by the KISD Exhibitor's Handbook. If broken, it may result in removal of my animal from the facility. All of these rules are in place in the interest of student and animal safety and welfare of animal health.

1. General Rules:

- a) Tompkins High School students with animal projects at the Tompkins FFA barn property must be enrolled in an agricultural science class and have paid their FFA dues.
- b) The Tompkins FFA barn property will house breeding heifers, market steers, market swine, market goats, and market lambs. **NO MALE BREEDING ANIMALS ALLOWED.**
- c) Only Tompkins FFA and Tompkins Junior FFA members in good standing may utilize the FFA barn facility.
- d) At no time will a Katy ISD employee, including the Tompkins FFA advisors, or any other school employee or administrator be held liable for the death of an animal project. These individuals will not be held liable for any injury to a student, student's guest, or family member(s) while at the facility. ****All injuries and/or hazards should be reported to a Tompkins FFA advisor immediately.***
- e) This facility is intended for the use of Tompkins FFA students only. All animal projects must be approved by a Tompkins FFA advisor, and assigned a stall, BEFORE being brought to the barn. This includes heifers previously housed at the barn and moved away for breeding or other purposes. Before moving a project into the facility, a student must complete the following:
 - a. Obtain permission from the Tompkins High School agriculture teachers.
 - b. In the case of heifers, the registration papers and pregnancy certification (if required), must be provided to the agriculture teacher.
 - c. Students and parents must sign either the Non-Katy ISD Exhibitor/Parent Contract or the Katy ISD Animal Payment sheet, which both state they have read and understand the rules and consequences of the FFA barn facility.
 - d. If the animal is a market animal that will be shown at the Katy ISD Livestock Show, the exhibitor must comply with all of the requirements for the show.
- f) **Barn Work Days-** All students using the facility for FFA projects are required to work at scheduled workdays. This is in addition to the regular feeding and care of their animals.
- g) Any student showing a project in the Katy ISD Livestock Show must attend ALL FFA meetings held throughout the school year. There is one meeting scheduled a month. Attendance is recorded and this rule will be enforced.
- h) **Follow all regulations and criteria as outlined in the Katy ISD Ag Science Facility Regulations Agreement. (Found in the Exhibitor's Handbook)**
- i) **ALL** students who will be raising **ANY** animal project(s), both on or off of the barn facilities, **MUST** become verified through the Quality Counts program offered through Texas AgriLife. Students can complete the Texas Trail learning module and then take the verification to test. This must be completed no later than **November 1st** for Spring season projects and **July 1st** for Fall season projects. Please visit <http://agrilife.org/qualitycounts> to complete this requirement.

2. Access to the Katy ISD property

- a) Students must obtain permission from a Tompkins FFA teacher before bringing an animal to the Tompkins FFA barn property.
- b) **DO NOT enter any other school barns without permission from an Ag teacher.**
- c) Individuals in the Tompkins FFA barn or wash area must be wearing closed-toed shoes. No flip-flops or sandals should be worn in the barn or in the wash area.
- d) The Tompkins FFA barn property hours are 5 a.m. - 9 p.m. on Monday - Sunday. These hours will be strictly enforced.
- e) Keep all of the Tompkins FFA barn property doors and gates closed at all times. Make sure that all gates are securely locked.
- f) No student or parent should be parked directly in the back of the barn. **Briefly** unloading feed or supplies is allowed, but this must be kept short so that the path may stay clear.

3. Tompkins FFA Barn Property Maintenance

- a) The Tompkins FFA barn property is maintained by FFA students and parents.
- b) No modifications will be allowed to pen assignments, electricity, carpentry, plumbing, or anything else related to the Tompkins FFA barn property without the approval from a Tompkins FFA advisor.
- c) Passageways, including door openings, are not to be cluttered with boxes, equipment, or animals. Both routine and emergency traffic must be able to move efficiently.
- d) Tompkins FFA barn property will adhere to all Tompkins High School policies and have zero tolerance for the following:
 - 1. Horseplay, alcohol, drugs, weapons, and tobacco are strictly prohibited by the law and KISD district policy.
 - 2. All illegal acts will be referred to the appropriate law enforcement agency.
 - 3. Any disrespect of advisors, parents, KISD Officials, sponsors, or other students by any student or parent is strictly prohibited.
 - 4. Profane, abusive language, and/or sexual misconduct is strictly prohibited.
 - 5. Destruction of property, theft, and fighting is strictly prohibited.
 - 6. Any student or parent destroying or defacing the Tompkins FFA barn property or any equipment will lose all barn privileges immediately. Individuals will be required to repair or replace broken or damaged property. Animal project(s) must be removed within 24 hours of notice from the Tompkins FFA advisors.

****Note: Any violations of the above policies will put the student(s) at risk of becoming a member not in good standing with the Tompkins FFA chapter.***
- e) All manure must be emptied from the wheelbarrows into the designated manure area.
- f) Shavings and droppings are to be dumped in the designated area only. Violations of this policy will result in the violator being responsible for the removal of the shavings to the designated area.
- g) Multiple trash barrels are provided. It is the students' responsibility to maintain a clean stall and surrounding area. Keep common areas free of trash, feedbag strips/strings, and baling wire. Any type of medication bottles, needles, syringes etc. are to be removed from the barn properly. **Syringes and needles must be disposed of in a sharps container.** Do not deposit them into the barn trash barrels. Personal or household trash should not be deposited on the Tompkins FFA barn property or thrown in the Tompkins FFA barn trash cans.
- h) Fans may be used if they and their cords are strapped to the top rail of the pen gate and are not accessible to animals.
- i) Wheelbarrows are not to be left with any droppings or shavings in them for any reason.

- j) Any missing or damaged equipment needs to be reported immediately to a Tompkins FFA advisor.
- k) Feed and tack must be kept in designated areas and maintained in a neat and orderly manner.
- l) Feed and supplements must be stored in a rodent resistant container.
- m) Turn water hose faucets off. Do not depend on spray nozzles.
- n) Hoses must be rolled up after each use.
- o) No pesticides may be applied at the barn. Students must report any concerns to a Tompkins FFA advisor and the advisor will submit a maintenance request to the district.

4. Animal Pens

- a) Students or parents are not allowed to move animals from one pen to another without the approval of a Tompkins FFA advisor.
- b) Pens must be maintained with adequate and approved bedding.
- c) Students **MUST** clean their pen **EACH** day and dispose of any manure and other waste properly.
- d) Students who fail to keep their pens clean will receive 2 warnings with appropriate contact to student and parent/guardian, and then be required to move their animal project(s) from the Tompkins FFA barn property.
- e) No person is allowed to enter the pen of another student, unless there is an emergency effecting the safety and well-being of the animal, or has been given permission by the owner of the animal. A Tompkins FFA advisor must be notified if this occurs.

5. Animal Project Care and Maintenance

- a) All Tompkins FFA students will be individually responsible for the care, security, and cleanliness of their animal(s), stall(s), equipment, and supplies.
- b) Students are expected to go to the barn to feed, water, exercise, clean, and maintain their own animal(s) **EVERYDAY at a minimum of TWICE a day**.
- c) Any student unable to feed or care for their project due to absence must make arrangements with an alternative FFA member or immediate family member to maintain their project while absent.
- d) Failure to care for your animal on a **DAILY** basis, at the discretion of the Tompkins FFA advisor, will be in violation of the rules.
- e) Any student and/or family member using illegal drugs or practices on animals will be removed from the Tompkins FFA barn immediately and will become a member not in good standing with Tompkins FFA.
- f) No animal projects should be left unattended in the aisles. There is to be no animal tied short and left unattended for any amount of time. When you tie your animal, you must be on the premises and nearby when the animal is tied- no exceptions.
- g) Secure your animal properly. Make sure that you are using a knot that is easy to get untied in case of an emergency. If you do not know how to do this, please ask one of the Tompkins FFA advisors to show you.

- h) Bathe animal projects only in the wash racks. After using the wash rack:
 - i. Clean up all manure left behind by your animal
 - ii. Remove all shampoo bottles, towels, rags, brushes, etc.
 - iii. Roll the hose up & turn the water OFF.
- i) Cattle, sheep, and goats must be haltered at all times, except while in stalls or runs.
- j) Do not feed, water, put items in other project pens, or move another students' animal project without their permission or direction from a Tompkins FFA advisor.
- k) Anyone caught stealing is subject to immediate eviction and possible criminal charges. ****Stealing includes feeding your animal feed or hay that you did not purchase, and/or that you used without permission.*** It is your responsibility to purchase your own feed and hay- not anyone else's. "Borrowing" does not produce responsibility.
Any student/family member tampering with another students' animal project(s), personal property, and/or tack/supplies will lose barn privileges immediately for the remainder of the year. This will continue into the following year at the discretion of a Tompkins FFA advisor.
- l) Each student is responsible for de-worming their animal as instructed by a Tompkins FFA advisor.
- m) Ethical treatment and feeding of animals is required at all times.
- n) No animal shall be abused in any way. Report abuse to a Tompkins FFA advisor immediately. Please obtain a photo of the abuse if possible.
- o) Abusive treatment may include physical damage, neglect, abusive training, malicious actions, malnutrition, or an unclean environment. Violations of this rule will not be tolerated and the student and their animal is subject to permanent removal from the Tompkins FFA barn.
- p) Extended Stays - Only registered Breeding animals which are eligible to be shown at the major shows during the current school year are eligible to be kept at the Tompkins Barn for extended periods (pending stall availability). At the end of the school year, if the breeding female will remain eligible the following year, permission will be given to keep them at the barn for another year, provided all the other requirements are met (student is in good standing with Tompkins FFA). In the case of graduating seniors, the student's project must be removed from the barn on or before the last day of school. If a student's project has an un-weaned offspring(s), this does not make the project eligible to stay at the barn.

6. Sick, Injured or Dead Animals

- a) Sick, injured, and/or dead animal(s) must be reported immediately to the student, parent, and a Tompkins FFA advisor.
- b) Any student with a sick animal must immediately contact a vet and get the animal to the vet or have the vet come to the barn in order to reduce infection of the entire barn. If a Tompkins FFA advisor is available, they may be asked to help in transportation.
- c) No medicine should be administered to an animal without the approval of a Tompkins FFA advisor. No student or parent is permitted to administer medicine to the animal of another student without the student's and FFA advisor's permission. Some medicines are maintained by the Tompkins FFA advisors. Please be advised that due to the Veterinary Feed Directive some medications may only be available from a veterinarian; therefore, advisors may not be able to access or administer them.
- d) If an animal dies, the Tompkins FFA advisors must be contacted immediately and the student and/or parent must immediately take action to remove the animal from the facility. The animal must be removed within eight hours of being made aware of the death. The animal's pen must be

cleaned, removing everything down to the concrete. Lime must be spread in the dead animal's area to prevent other animal infection and/or disease.

e) DO NOT BURY OR PROCESS ANY ANIMAL ON TOMPKINS FFA BARN PROPERTY.

7. Rule Enforcement

- a) The FFA student is responsible for his/her family and guest(s) at all times. Tompkins FFA advisors may tell people to leave the property at any time.
- b) Retaliation will not be an acceptable excuse for any type of behavior.
- c) If a student, guest, or family member violates the rules, it will be treated as though the FFA student violated the rules.

d) Violation of the KISD student code of conduct, District policies or other rules/procedures listed in this document will result in disciplinary action.

- a) *First offense – The student will receive a letter from the AST, which constitutes a warning, and the problem must be remedied within two (2) days of letter's date to the satisfaction of the Agricultural Science Teacher. The letter will be signed by both the student and the parent, and filed in the CTE office of Katy ISD. A copy of the letter will be made available to the campus administrator of the student.

- b) *Second Offense – Will follow the same steps as above, but will be considered a final warning.

- c) *Third Offense - The student will be evicted from the facility and the animal will be removed from the premises at the owner's expense.

- d) *Fourth Offense – If the animal has not been removed from the barn within 72 hours of having been served an eviction notice via certified mail, the animal will be sold at auction. If the animal was sponsored by a scramble or non-profit organization, any residual funds (after all outstanding dues and fees are paid) shall be returned to that organization. If the animal was not purchased by a scramble or non-profit organization, any residual funds (after outstanding dues and fees are paid) shall be donated to the student's FFA chapter. Major infractions of school, Tompkins FFA barn property, or student code of conduct rules while at the Tompkins FFA barn property may result in immediate eviction, as deemed appropriate by the Tompkins FFA advisors.

e) Students and/or parents evicted from the Tompkins FFA barn property may be banned from housing animal projects there in the future, as deemed appropriate by the Tompkins FFA advisors.

f) The Tompkins FFA advisors reserve the right to remove any animal project from the Tompkins FFA barn property, after proper steps, if any one of the following conditions exist:

- a. Animal abuse or neglect in any form
- b. Diseased or infected animals
- c. Students/parents/guardians/guests failing to observe the rules
- d. Animals not being fed for show purposes
- e. Student is no longer involved in the agricultural science program
- f. Student does not abide by the school district code of conduct, the FFA constitution and bylaws, or barn rules

g) All evictions result in the loss of privileges permanently from the Tompkins FFA barn property.

h) Students are expected to act in a professional manner at all times while at the facility. Any activities which could potentially endanger the health or physical well-being of students, animals, parents, administrators, or advisors is strictly prohibited.

Tompkins FFA advisors have the final say of rules and regulations at the Tompkins barn property. Students, parents/guardians, and guests will agree and follow the rules set by the Tompkins FFA advisors. Failure to do so can result in loss of facility use and potentially make you a member NOT in good standing with the Tompkins FFA Chapter. Advisors will document non-compliance with the district regulations and the Tompkins barn rules. Administrative action will be taken as described in the facility use regulation.

2018-2019 Tompkins FFA Barn Property Contract

By signing this agreement, I agree to the following:

I agree to abide by the rules and criteria set forth in the Tompkins High School FFA Barn Rules (2018-2019). I have received, carefully read and understand the Tompkins High School FFA Barn rules (2018-2019) and agree to pay all fees that are relevant and associated with the expense and upkeep of my animal project(s). I agree to conduct myself in a professional manner at all times. I understand that violation or non-compliance of this agreement could result in the removal of my animal project(s) from the Tompkins FFA barn property.

Student Signature

Student Printed Name

Date

Parent/Guardian Signature

Parent/Guardian Printed Name

Date

AST/ FFA Advisor Signature

AST/FFA Advisor Printed Name

Date